

**SHANNON VALLEY HOMES ASSOCIATION
BOARD MINUTES**

May 27, 2004

8:30 PM

Reece-Nichols Real Estate Office
Shannon Valley Shopping Center

Board and Committee Members:

Present: Sue Wildgen, Rich Triola, Dave Eslinger, Paul Wildgen, Nancy Eslinger, Tim Elliott

Absent: Linda Nease, Vern Koeppen

Proceedings:

The meeting was called to order by President Sue Wildgen at 8:35 p.m.

May minutes were submitted for approval. MOTION made and seconded that the minutes be approved. The motion passed.

Communications Report provided by Paul Wildgen, Chair & Dave Eslinger, Board Member

Paul Wildgen reported that a sponsor page has been added to the website as well as the cost for advertising on said page. The cost is \$5 per month with a minimum of 12 months. Paul will be changing the pictures on the website, deleting Easter pictures and adding the seasonal award.

Dave will be adding pages for the Planning Committee survey.

Planning Committee Report submitted by Tim Elliott, Chair

Tim Elliott submitted the Planning Committee survey to the Board. MOTION made and seconded that the survey be submitted on website and in the newsletter. The motion passed.

Tim also reported that the cutoff date for the survey to be completed is June 30, 2004. The committee will analyze the collected data at their next meeting.

Activities Report

No report.

Grounds Maintenance Report submitted by Vice President, Vern Koeppen

Sue Wildgen reported that the annuals have been planted. There is a tree down at College and Grandview. Sue will contact Green Lawn about this tree. The seasonal award winner has been contacted and Vern has submitted picture and article for the website and newsletter.

Treasurer's Report submitted by Nancy Eslinger, Acting Treasurer

Nancy submitted a balance sheet showing \$94,364.36 in the bank accounts. We still have 11 homeowners with unpaid dues for 2004. Reminder letters will be sent to these homeowners. Action will be taken on unpaid dues at the next Board meeting.

Tim Elliott suggested that we put an article in the newsletter informing homeowners of the actions the Board is taking on delinquent dues.

CERT/Public Safety submitted by Rich Triola, Chair

Rich reported that he has 10 residents that will be taking the next CERT classes in June. He requested that SVHA purchase shirts for members of the CERT team. Rich will check on the national website for information on CERT shirts.

Old Business

Sue Wildgen reported that we have received the proof of insurance from Green Lawn. We also need this same information from all of our contract vendors. Deffenbaugh will need to submit this proof to the Board.

New Business

Sue Wildgen reported that there is a city code for rental homes. We will send a friendly reminder of the city code to all owners of rental homes. We will also send the newsletter to these owners.

Sue suggested that we put an article in the newsletter informing homeowners of the Secretary/Treasurer position that is open and ask for any interested parties to contact the Board.

Sue reported that Jeff and Erin Burvee are interested in the Block Captain Coordinator position.

The next Board meeting will be July 1st @ 6:30 p.m. at the Reece-Nichols office.

The meeting adjourned at 9:55 p.m.

Minutes submitted by Administrative Assistant, Kathy Ulm

ACTION ITEMS

President - Deffenbaugh insurance, Green Lawn

Communications – survey & pictures

Planning – collect data from survey

Treasurer – directory info to Brad Smith & delinquent homeowners

Admin Asst – submit meeting minutes to all members, draft & final, delinquent letters,
Newsletter proof

All – review minutes & submit changes, prepare newsletter articles