

**SHANNON VALLEY HOMES ASSOCIATION
BOARD MINUTES**

April 1, 2004

6:30 PM

Reece-Nichols Real Estate Office
Shannon Valley Shopping Center

Board and Committee Members:

Present: Sue Wildgen, Vern Koeppen, Rich Triola, Dave Eslinger, Paul Wildgen, Tim Elliott

Absent: Rick Bethay, Linda Nease

Guests: Serge and Sarah Hansel, Bob & Kelly Patterson

Proceedings:

The meeting was called to order by President Sue Wildgen at 6:35 p.m.

March minutes were submitted for approval. MOTION made and seconded that the minutes be approved as amended. The motion passed.

Communications Report provided by Paul Wildgen, Chair & Dave Eslinger, Board Member

Committee report submitted by Paul Wildgen & Dave Eslinger. There was a discussion of website advertising. Amended proposal will be submitted in May. It was suggested that we add another page on the website showing fees and contact information for anyone interested in advertising on the website. Suggestions for other pages on the website are: block captains page, garage sale page, CERT page.

Basketball Court - Bob & Kelly Patterson, Homeowners

Bob & Kelly Patterson, homeowners would like to expand their patio and pour a concrete pad to be used as a basketball court. They will also be installing a fence. The Board suggested that they talk to their neighbors and see if there is any objection. The Patterson's will have plans drawn up for the basketball court and fence to be submitted to the Board for approval. The Board was suggested that the Patterson's show the plans to neighbors and have the neighbors show agreement by signing off on the plans.

Planning Committee Report submitted by Tim Elliott, Chair & Richard Triola, Board Member

Tim and Rich reported that they have recruited the following members for their committee: Serge & Sarah Hansel and Ron Fitch. Those on the committee will recruit two members each and will have their first meeting on April 29, 2004 at 7:00 PM at the Reece-Nichols office. MOTION made, seconded and passed that the Board provide refreshments for this meeting.

Activities Report provided by Chair, Linda Nease

As reported by Sue Wildgen, Linda Nease, submitted the following report:

Easter Egg Hunt will be April 3rd at 1:00 p.m. President Sue Wildgen and Activities Chair Linda Nease will pass out reminders about the website to all who attend the Easter Egg Hunt.

Sue Wildgen asked for ideas about how we inform residents about the garage sale & cost of participating. She will contact Rae Ann Torkkola.

Grounds Maintenance Report submitted by Vice President, Vern Koeppken

Vern reported that he and Sue had surveyed the neighborhood last week and found that there were five homes that still have their holiday decorations up. Postcards were mailed to these residents requesting that they remove the decorations as soon as possible.

Vern also reported that a homeowner had informed him of a dead tree at the corner of College and Grant. MOTION made, seconded and passed that Vern should get an estimate on the cost to remove the dead tree.

Vern reported that the tree line along College Blvd was in need of a trim. Several tree limbs from backyards are encroaching on the tree line causing the Junipers to suffer. Vern's cost estimate will include removal of limbs as deemed necessary.

Treasurer's Report submitted by Rick Bethay, Treasurer

Sue Wildgen distributed Rick's treasurer's report. We have collected \$107,842 from SVHA dues. We still have \$4,358.00 in uncollected dues (approximately 16 homes). Letters were mailed on March 9th to residents that had not submitted their dues. MOTION made, seconded and passed that the next letter should be sent certified mail-stating what actions will be taken if the dues are not paid i.e trash will be discontinued and a lien placed on the property. Homeowners will be advised to contact Rick Bethay if there is a hardship case involved.

CERT/Public Safety submitted by Rich Triola, Board Member

Rich reported that the next CERT training classes will begin in June. He has a list of interested residents that he will contact for the classes.

Old Business

The lien has been filed on the residence at 9209 W 115th Terrace.

Sue Wildgen, President reported that a 6 ft by 18 in banner advertising the web site will cost \$66.00. We will display this at SVHA events. MOTION made, seconded and passed to purchase the banner.

Sue reported that letters had been sent to all new residents of SVHA.

New Business

Sue Wildgen posed the question of how we will handle questions of residents that are received on the website. After discussion, it was decided that the original recipient (Board or Committee Member) will respond to the resident that their email has been received. If more information is needed, the Board or Committee Member will request the information and forward that information to other members. If a decision is necessary, it will be decided via email or at the next Board meeting. Residents should be kept informed via email.

Sue Wildgen reported that SVHA has a new Enforcement Specialist: Suzanne Coleman, 895.6388, Planning & Development Services, Suzanne.coleman@opkansas.org.

The meeting adjourned at 8:20 p.m.

Minutes submitted by Administrative Assistant, Kathy Ulm

ACTION ITEMS

President - signs for website announcement, final approval on minutes

Communications –add new pages and revamp advertising proposal

Grounds – get estimate to cut down dead tree and trim along College

Planning – establish committee & report at May meeting

Treasurer – budget report to all members, corporate status

Admin Asst – submit meeting minutes to all members, draft & final

All – review minutes & submit changes