

**SHANNON VALLEY HOMES ASSOCIATION  
BOARD MINUTES**

**October 7, 2004**

6:30 PM

Reece-Nichols Real Estate Office  
Shannon Valley Shopping Center

**Board and Committee Members:**

*Present:* Rich Triola, Troy Russell, Tim Elliott, Paul Wildgen, Jeff Burvee

*Absent:* Sue Wildgen, Vern Koeppen, Dave Eslinger, Linda Nease

**Proceedings:**

The meeting was called to order by Secretary/Treasurer Troy Russell at 6:35 p.m.

Kathy Ulm will submit minutes from the September 2, September 30, and October 7<sup>th</sup> meetings thru email for Board members to review prior to approval at the next Board meeting.

**Communications Report submitted by Paul Wildgen, Committee Chair**

Paul Wildgen reported that the LTP is now on the website. There are new announcements and a thank you to those who volunteered on Work Day. It was suggested that we put a list of the volunteers on the website.

**Safety Report submitted by Rich Triola, Board Member**

Rich Triola reported that there are C.E.R.T. meetings scheduled for the following days, October 12 and November 16, 2004 at 7pm at the Reece and Nichols office. Rich also reported that he will be picking up the CERT shirts next week.

**LPTC Report submitted by Tim Elliott, Chair**

Tim reported that he will be converting the report to HTML format so that the links in the report may be used. He would also like to schedule another work day, possibly Sunday, to finish the clean up along College Blvd.

**Block Captain Report submitted by Jeff Burvee, Block Captain Coordinator**

Jeff reported that there 21 committed block captains with 11 openings. Jeff would like for the Board to come up with a way of contacting block captains other than phone. Several suggestions were made using email or possibly the website. Jeff also recommended that the Board have a line item in next year's budget for each block captain of \$100 for block parties.

**Grounds Maintenance Report submitted by Vern Koeppen, Board Member**

Vern reported that Diaz chipped the limbs at the tennis court and trimmed the trees from Grandview to Benson along College. There is still some work to be completed along College.

### **Treasurer's Report submitted by Troy Russell, Secretary/Treasurer**

Troy reported that we still have three homeowners that have not paid 2004 dues: two of these have liens filed against the property; and one is a partial payments. We need to check with Deffenbaugh to make sure that the trash is not being collected at these three homes. Rich Triola asked that Troy submit a report that shows actual expenditures vs budget. Troy is working with the software and will work on this.

### **Old Business**

Sue Wildgen is reviewing a final proof of the SVHA directory.

Magnets have been ordered to be passed to new residents.

### **New Business**

The Board has sent out 3 codes violations letters as well as 28 letters for solicitation of new Board members.

Troy Russell reports that the audit has been done on the 2003 financial records. He will make sure all utility bills are paid on time and well as keeping the voided checks. He also reports that he will be categorizing expenses differently so that there will be less miscellaneous expenses.

A tentative agenda for the annual meeting was discussed. Each Board or committee chair should give a short report on the activities that they have been involved in for the past year. We will have nominations for the Board.

The next Board meeting will be November 4th @ 6:30 p.m. at the Reece-Nichols office.

The meeting adjourned at 8:00 p.m.

Minutes submitted by Administrative Assistant, Kathy Ulm

### **ACTION ITEMS**

**Sue** - Contact Deffenbaugh

**Vern** - Bradford Pear

**Tim** - Draft of LPT

**Rich** - Contact OP officials for info on rezoning of area behind IV

